

Interpreter Qualifications and Location Requirements

1. Qualifications:

- a. Ability to effectively communicate in American Sign Language (ASL)
- b. Preferred 3+ years working experience as a sign language interpreter in a variety of settings
- c. NAD level IV/V; or an RID CI, CT, CI/CT, CSC; or NIC, NIC Advanced, NIC Master; or
- d. Hold a state interpreter certificate at the Intermediate or Master Certificate skill levels; or
- e. Have the professional interpreting experience to become a AAVRI interpreter (this is determined by a quality assurance (QA Screening))
- f. Excellent voicing skills and a good understanding of deaf culture
- g. Experience with video interpreting preferred

2. Location/Technical Requirements:

- a. Access to a Broadband fast access Internet connection (cable or DSL)
- b. 1 Static Public IP Address
- c. Your Internet Service Provider (ISP) must open the following ports:
All ports are to be set to bidirectional
 - TCP 1720
 - UDP 1719
 - TCP 3230 – 3235
 - UDP 3230 – 3253
- d. A room that can be locked and secured to prevent interruptions during interpreting sessions
- e. The placement of a backdrop (navy blue sheet, supplied) for uniformity

3. Required Forms and Signed Documents:

- a. Agreement
- b. Code of Professional Conduct
- c. Interpreter Interest Form
- d. Current Resume

4. Communication and Compensation Requirements

- a. An email address whereby they can send and receive attachments
- b. A bank account (savings or checking) whereby funds are electronically transferred
- c. Interpreters are emailed a log of calls made each month
- d. After verifying the “Call Log” is correct, the interpreter submits an invoice via the Center’s website. (www.deafactioncenter.org/forms).
- e. Funds are electronically transferred into the bank account on file.